

## February 25, 2026 Minutes

BOARD MEMBERS PRESENT	STAFF MEMBERS PRESENT
Yoko Fujimoto Danealle Reinke Tina Preston Amanda Philpott Vienna Dahl Mohammed Idriss Angela De Blasio Holly Johnson	Victoria Muhlbeier, FCSS Director Tammy Johnson, Administrative Assistant Kai Hadland, Practicum Student

1. **CALL TO ORDER**

**11/2026** TINA PRESTON called the meeting to order at 5:30 PM

2. **ATTENDANCE AND REGRETS**

Everyone was in attendance for the board meeting.

3. **ADOPTION OF AGENDA**

**12/2026** Moved by **Holly Johnson** that the February 25, 2026 agenda is approved as presented.

**CARRIED**

4. **APPROVAL OF MINUTES**

**13/2026** Moved by **Yoko Fujimoto** that the January 28, 2026 FCSS Board Meeting Minutes are approved as presented.

**CARRIED**

5. **FINANCIAL REPORTS**

5.1 **FCSS Financial Summary for the period of January 2026**

**14/2026** Moved by **Angela De Blasio** to approve the Financial Statement for the period of January 2026. Seconded by **Holly Johnson**.

**CARRIED**

## 5.2 Meals on Wheels and Home Cleaning Report for the period of January 2026

**15/2026** Moved by **Danealle Reinke** to approve the Meals on Wheels and Home Cleaning Reports for the period of January 2026.

**CARRIED**

## 6. DIRECTOR'S REPORT

- There has been \$17,300 in Micro-Grant funding that has been approved for 2026 to date. There are two Micro-Grant applications to discuss this evening and they are totaling \$6,567.50.
- Armor Construction has almost completed the office renovations in our new office. The painters will be in on March 9<sup>th</sup>. We are hoping to be in our new space by mid-March.
- The Snowflake Festival was held during reading week in February. The group will meet to do a review of the week and see how they can improve the festival for 2027.
- LMSpc have sent us a draft copy of our audit. Carla will present our audit at the March board meeting.
- The year end reports from the Funded Partners have all been received.
- Resiliency Day Committee is working on booking a player from the Humbolt Broncos to come in and speak to students. The Resiliency Day Celebration received \$3,000 from the ATB and if there are any additional costs for the speaker, they will apply for a Micro-Grant.
- Victoria has been working with Caregiver Alberta to connect them with Prairie Rose Palliative Care Society, REDI, and SPEC.
- The planning for Volunteer Expo has begun and the expo will be held on April 25<sup>th</sup>.
- Victoria was invited to join the Board Leadership conference planning committee. The conference will be held on May 2<sup>nd</sup>.

**16/2026** Moved by **Mohammed Idriss** that the Executive Director Report for the period ending February 20, 2026 is approved as presented and discussed.

**CARRIED**

**CARRIED**

## 7. UNFINISHED BUSINESS

**7.1. None for current**

**8. NEW BUSINESS**

**8.1. Request for Decision – Meals on Wheels and Home Cleaning Subsidy Review**

Victoria updated the Meals on Wheels and Home Cleaning subsidy chart to more closely align with other Federal and Provincial benefit eligibility. The board discussed at what age can a person receive subsidy. The board decided for Meals on Wheels the age is 60 and for Home Cleaning the age is 65. Victoria also presented the board with an Assessment Checklist to help determine the number of cleaning hours per month.

**17/2026** Moved by **Amanda Philpott** to accept the new Meals on Wheels and Home Cleaning subsidy proposal, set the subsidy age for Meals on Wheels to 60 and for Home Cleaning to 65, and accept the new proposed assessment checklist.

**CARRIED**

**8.2. Strategic Planning Check In**

The board did a Strategic Plan check in and feel that FCSS is on track with the Year two progress. The Micro-Grant program has been growing over the years and more groups have been accessing this program. We are hearing our name and seeing our logo more and more. FCSS has done a lot of good work over the past two years.

**9. CORRESPONDENCE**

9.1. None for Current

**10. MEETING ADJOURNED**

**18/2026** Moved by **TINA PRESTON** to adjourn the meeting at 6:53pm.

**11. NEXT MEETING**

Wednesday, March 25<sup>th</sup>, 2026 @ 5:00 PM  
Grasslands Regional FCSS Office

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Board Signing Authority

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Executive Director