

## October 2024 Minutes

BOARD MEMBERS PRESENT	STAFF MEMBERS PRESENT
Yoko Fujimoto Danealle Reinke Tina Preston Holly Johnson Marissa Wardrop Angela De Blasio Amanda Philpott	Victoria Muhlbeier, FCSS Director Tammy Johnson, Administrative Assistant

1. **CALL TO ORDER**

**85/2024** TINA PRESTON called the meeting to order at 5:36 PM

2. **ATTENDANCE AND REGRETS**

Vienna Dahl was unable to attend the meeting.

3. **ADOPTION OF AGENDA**

**86/2024** Moved by **Yoko Fujimoto** that the October 30, 2024 agenda is approved as presented.

**CARRIED**

4. **APPROVAL OF MINUTES**

Under 7.1, more information will be added about the member at large position and its definition when the Intermunicipal Agreement is discussed at the November board meeting.

**87/2024** Moved by **Amanda Philpott** that the September 19, 2024 FCSS Board Meeting Minutes are approved as amended.

**CARRIED**

5. **FINANCIAL REPORTS**

5.1 **FCSS Financial Summary for the period of September 2024**

**88/2024** Moved by **Holly Johnson** to approve the Financial Statements for the period of September 2024. Seconded by **Danealle Reinke**

**CARRIED**

## 5.2 Meals on Wheels and Home Cleaning Report for the period of September 2024

**89/2024** Moved by **Angela De Blasio** to approve the Meals on Wheels and Home Cleaning Reports for the period of September 2024.

**CARRIED**

## 6. DIRECTOR'S REPORT

Tina and Victoria will be going to Edmonton for the FCSSAA Conference the night before the conference and Angela, Amanda and Holly will be driving up the day of the conference. The two voting delegates for the conference will be Tina Preston and Holly Johnson.

For 2025, we will be taking pictures of the Funded Partners with a giant cheque and board members. Victoria will contact the Funded Partners to see when they will be available for the picture.

A discussion was held about the Seniors Packages for Christmas. FCSS has decided to aim for a more vulnerable sector of the region. We will aim to have 100 – 150 packages for individuals that will be alone during Christmas. Victoria will contact organizations such as JBS, the Health Unit, Champion Centre, Lifetalk and the Legion.

**90/2024** Moved by **Marissa Wardrop** to that the Executive Director Report for the period ending October 25, 2024 is approved as presented and discussed.

**CARRIED**

## 7. UNFINISHED BUSINESS

### 7.1 None for Current

## 8. NEW BUSINESS

### 8.1. SPEC Association – Request for Funding Consideration

For the 2025 funding cycle, SPEC requested \$90,089 for Community Services, \$81,718 for Makerspace and \$81,458 for the eSafety Program. Due to an increase in funding requests, most programs received less money than requested. SPEC was approved for \$70,000 for Community Services, \$50,000 for Makerspace and \$32,000 for eSafety. Once being informed of the board's funding decision, SPEC resubmitted applications for the Community Services Program and Makerspace using funds allocated to the eSafety Program. The new amounts for Community Services is \$83,645 and Makerspace is \$68,355. The board feels

that eSafety will be a useful program and would like to keep the funding allocations that were decided at the September board meeting.

**91/2024** Moved by **Holly Johnson** that Grasslands Regional FCSS Board of Directors opt to leave the funding allocations as determined in September 2024. Seconded by **Angela De Blasio**

**CARRIED**

## **8.2. FCSSAA Resolutions Discussion**

There were two resolutions brought forward for the 2024 FCSSAA AGM. The first resolution was proposed by the County of Grande Prairie to continue FCSSAA's role in advocating to the Government of Alberta to maintain their commitment to offer funding to food security and tackling the root cause of food insecurity. The second resolution is that for all nominations for FCSSAA President be submitted four weeks in advance of the conference as well as changing the board appointment term from one year to two years.

**92/2024** Moved by **Marissa Wardrop** that the voting delegates vote in favour of both resolutions.

**CARRIED**

## **8.3. Financial Audit Quotes**

Grasslands Regional FCSS has been using KPMG for our financial audits for years and the cost has continued to rise. We obtained quotes from two local auditors, JMH & Co and LMS PC, to present to the board.

**93/2024** Moved by **Tina Preston** to utilize LMS PC for the 2024 Financial Audit.

**CARRIED**

## **8.4. Youth Summer Employment**

The FCSS Board would like to continue with the Youth Summer Program. The applicant must be between the ages of 15 to 30 and they no longer need to be students. Some ideas for the program are:

- Intergenerational cooking class
- Teddy Bear Picnic and a Teddy Bear Clinic
- Family fundays
- Fundraising for a charity of choice

- Working with Mom groups
  - Life skills boot camp for youth with adult volunteers
- We will revisit the Summer Youth Program early in 2025.

**9 CORRESPONDENCE**

9.1. Community Impact Tool FAQ

**10 MEETING ADJOURNED**

**94/2024** Moved by **TINA PRESTON** to adjourn the meeting at 6:59 pm.

**11 NEXT MEETING**

Wednesday, November 27<sup>th</sup>, 2024 @ 5:00 PM  
Grasslands Regional FCSS Office

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Board Signing Authority

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Executive Director

Unapproved