

November 2024 Minutes

BOARD MEMBERS PRESENT	STAFF MEMBERS PRESENT
Yoko Fujimoto Danealle Reinke Tina Preston Holly Johnson Marissa Wardrop Angela De Blasio Vienna Dahl	Victoria Muhlbeier, FCSS Director Tammy Johnson, Administrative Assistant

1. **CALL TO ORDER**

97/2024 TINA PRESTON called the meeting to order at 5:36 PM

2. **ATTENDANCE AND REGRETS**

Amanda Philpott was unable to attend the meeting.

3. **ADOPTION OF AGENDA**

98/2024 Moved by **Holly Johnson** that the November 27, 2024 agenda is approved as presented.

CARRIED

4. **APPROVAL OF MINUTES**

99/2024 Moved by **Vienna Dahl** that the September 19, 2024 and October 30, 2024 FCSS Board Meeting Minutes are approved as presented.

CARRIED

5. **FINANCIAL REPORTS**

5.1 FCSS Financial Summary for the period of October 2024

100/2024 Moved by **Yoko Fujimoto** to approve the Financial Statements for the period of October 2024. Seconded by **Vienna Dahl**.

CARRIED

5.2 Meals on Wheels and Home Cleaning Report for the period of October 2024

101/2024 Moved by **Danealle Reinke** to approve the Meals on Wheels and Home Cleaning Reports for the period of October 2024.

CARRIED

6. DIRECTOR'S REPORT

For 2025, we will be taking pictures of the Funded Partners with a giant cheque and board members.

- December 10th – Tina and Yoko
- December 11th –
- December 13th – Marissa and Angela
- December 17th - Angela

102/2024 Moved by **Marissa Wardrop** to that the Executive Director Report for the period ending November 22, 2024 is approved as presented and discussed.

CARRIED

7. UNFINISHED BUSINESS

7.1 SPEC Association Update

Victoria had an in-person meeting with Amanda to discuss the 2025 funding for the Community Service Program, Makerspace and eSafety Program. The budget SPEC was using didn't accurately show all the revenue and expenses. Ken's hours, with Makerspace, will be reduced in 2025 and Marlys' hours, with the Community Service Program, will remain the same.

7.2 FCSSAA Conference Updates and Feedback

Everyone at the board meeting who attended the conference felt it was very well done. From wonderful desserts to an amazing keynote speaker in Dr. Lisa Belanger, everyone really enjoyed it. They also updated the sessions which was very refreshing.

7.3 Community Impact Tool Update

Currently there is no update.

8. NEW BUSINESS

8.1. Request for Decision – Chair and Vice Chair

Board Chair Position:

Yoko Fujimoto nominated Tina Preston for Board Chair.
Vienna Dahl seconds the nomination for Tina Preston.

MOVED by Marissa Wardrop to close the nominations

Tina Preston was named Board Chair for 2025

Vice Chair Position:

Angela DeBlasio nominated Marissa Wardrop for Vice Chair.

Danealle Reinke nominated Holly Johnson for Vice Chair.

MOVED by Tina Preston to close nominations.

Votes were cast for Vice Chair and in a vote of 4 to 3, Holly Johnson will be the Vice Chair for 2025.

8.2. Request for Decision – Committee Appointments

2025 FCSS Board Committees:

Personnel Committee – Tina Preston, Holly Johnson, Yoko Fujimoto

Policy & Procedures Committee – Marissa Wardrop, Tina Preston, Angela DeBlasio, Victoria Muhlbeier

Signing Authority – Yoko Fujimoto, Tina Preston, Holly Johnson, Victoria Muhlbeier

Micro Grants Committee – Vienna Dahl, Holly Johnson, Marissa Wardrop, Amanda Philpott, Angela DeBlasio, Danealle Reinke, Victoria Muhlbeier.

2025 Funded Partner Committees

Big Brothers Big Sisters – Vienna Dahl

Child Development (Toy Library) – Marissa Wardrop

Lifetalk Counselling – Holly Johnson

Newell Christian Community Chaplaincy Program – Danealle Reinke

Seniors Outreach – Yoko Fujimoto

Crossroads Clinic – Amanda Philpott

Christ the Redeemer – Angela DeBlasio

SPEC – Tina Preston

103/2024 Moved by **Holly Johnson** to approve the 2025 FCSS Board Committees and the 2025 Funded Partners Committees.

CARRIED

8.3. Request for Decision – Funded Partnering Shadowing Scheduling

Big Brothers Big Sisters – First couple of days of Reading week or July (Vienna)

Child Development (Toy Library) – Reading Week or July (Marissa)

Lifetalk Counselling – Summer is best (Holly)
Newell Christian Community Chaplaincy Program – January or February (Danealle)
Seniors Outreach – Anytime (Yoko)
Crossroads Clinic – (Amanda)
Christ the Redeemer – Anytime (Angela)
SPEC – Not March, April or July (Tina)

8.4. For Information – 2025 Programs List

Victoria presented a Monthly Program Planning list for 2025. There are many exciting

8.5. Request for Decision – Brooks Bandits Community Zone Request

Nathan with the Brooks Bandits has requested \$5,250 to support the Community Zone section for the remainder of the 2024/2025 regular season. The Community Zone is provided to the community at no charge. This would be a great way to promote FCSS.

104/2024 Moved by **Danealle Reinke** to approve \$5,250 to the Brooks Bandits to sponsor the Community Zone for the remainder of the 2024/2025 Regular Season. Seconded by **Angela DeBlasio**.

CARRIED

8.6. Request for Decision – Communications Specialist

At this moment, the board does not see value in hiring a communications specialist.

105/2024 Moved by **Vienna Dahl** to keep the marketing and brand awareness in house and revisit hiring a Communications Specialist in November 2025.

CARRIED

8.7. Request for Decision – Strategic Planning Check In for 2025

It was suggested by Board members to have a yearly check in to see how we are progressing with our goals and strategic priorities. A discussion was held on whether to have the session in house or see if Barb Pedersen is available. The board decided to have the session in house in February 2025 from 10:00am to 2:00pm.

106/2024 Moved by **Marissa Wardrop** to have an in-house session in February 2025 and revisit November 2025 to see if we would like to book someone to go over the Strategic Plan.

CARRIED

8.8. For Information – Branded Clothing Choices

Victoria provided a list of FCSS branded clothing for the board to choose from. Orders need to be in by December 5th.

107/2024 Moved by **Marissa Wardrop** to approve \$200 to each board member to purchase FCSS branded clothing. Seconded by **Holly Johnson**.

CARRIED

8.9. For Information – Social Media Showcase - Draft

FCSS would like to a showcase of our board members to be featured on our website and on our social media channels. Victoria will email out a list of questions to help with the write up. Tina and Holly will write their own bio and Marissa, Yoko, Vienna, Danealle and Angela would like their bio prepared. Victoria will contact Amanda to see what she would prefer.

9 CORRESPONDENCE

9.1. Council Appointments – County of Newell, City of Brooks, Village of Duchess

10 MEETING ADJOURNED

108/2024 Moved by **TINA PRESTON** to adjourn the meeting at 7:07 pm.

11 NEXT MEETING

Wednesday, January 29th, 2025 @ 5:00 PM
Grasslands Regional FCSS Office

Board Signing Authority

Executive Director