
Minutes of the Grasslands Regional FCSS Board Meeting Held June 12, 2024

BOARD MEMBERS PRESENT	STAFF MEMBERS PRESENT
Yoko Fujimoto Danealle Reinke Tina Preston Holly Johnson Marissa Wardrop Angela De Blasio Amanda Philpott	Victoria Muhlbeier, FCSS Director Tammy Johnson, Administrative Assistant

1. **CALL TO ORDER**

55/2024 TINA PRESTON called the meeting to order at 5:30 PM

2. **ATTENDANCE AND REGRETS**

Vienna Dahl was unable to attend the meeting.

3. **ADOPTION OF AGENDA**

56/2024 Moved by **Holly Johnson** that the June 12, 2024 agenda is approved as presented
CARRIED

4. **APPROVAL OF MINUTES**

57/2024 Moved by **Danealle Reinke** that the May 29, 2024 FCSS Board Meeting Minutes are approved as presented.

CARRIED

5. **FINANCIAL REPORTS**

5.1 **FCSS Financial Summary for the period of May 2024**

58/2024 Moved by **Yoko Fujimoto** to approve the Financial Statements for the period of May 2024. Seconded by **Amanda Philpott**

CARRIED

5.2 **Meals on Wheels and Home Cleaning Report for the period of May 2024**

59/2024 Moved by **Angela De Blasio** to approve the Meals on Wheels and Home Cleaning Reports for the period of May 2024.

CARRIED

6. DIRECTOR'S REPORT

60/2024 Moved by **Holly Johnson** to that the Executive Director Report for the period ending June 6, 2024 is approved as presented and discussed.

CARRIED

7. UNFINISHED BUSINESS

7.1 None for Current

8 NEW BUSINESS

8.1. AGM Review

The 2024 AGM Minutes were presented to the board for review. The AGM minutes will be presented for approval at the 2025 AGM.

8.2. Open Discussion – Top Quality Inspection Report

Victoria presented the Top Quality Inspection Report to the Board. They found no asbestos in the building and the air quality in the office is the same as it is outside. There was some moisture in the ceiling as well as some mold in the kitchen area. The next step is to give a copy of the report to Harold Wutzke.

8.3. Request for Decision – Cadets Micro-Grant

The Royal Canadian Air Cadet Squadron are requesting \$3,720 in Micro-Grant funding for a flying course that will help build confidence and develop leadership skills.

61/2024 Moved by **Tina Preston** to approve \$3,720 in Micro-Grant funding to the Royal Canadian Air Cadets Squadron. Seconded by **Yoko Fujimoto**.

CARRIED

8.4. Request for Decision – City of Brooks Micro-Grant

The City of Brooks is requesting \$5,000 in Micro-Grant funding for fireworks for Canada Day. This application does not align with the FCSS mandate. The original application that the City of Brooks submitted was more family focused which does align with our mandate. The board would like the City of Brooks to resubmit the original application with quotes. Marissa Wardrop abstained from the vote.

62/2024 Moved by **Tina Preston** to not approve the Fireworks Application but to approve up to \$5,000 on the original application for the family events with quotes at Victoria's discretion. Seconded by **Holly Johnson**.

CARRIED

8.5. Request for Decision – Village of Duchess Micro-Grant

The Village of Duchess is requesting \$1,000 in Micro-Grant funding for Youth Summer Activities such as bouncy castles and face painting at the Farmer's Market, Youth Community Garden project, Duchess Library summer reading program, youth summer programs at the Rec Centre and sidewalk painting.

63/2024 Moved by **Amanda Philpott** to approve \$1,000 in Micro-Grant funding for Youth Summer Activities. Seconded by **Marissa Wardrop**.

CARRIED

8.6. Request for Decision – Big Brothers Big Sisters Micro-Grant

Big Brothers Big Sisters are requesting \$5,000 in Micro-Grant funding for the Big Possibilities Program. This is two programs (Road to Independence and Leadership & Emotional Intelligence) that will be offered during the summer in Brooks, Tilley, Duchess and the surrounding areas.

64/2024 Moved by **Angela De Blasio** to approve \$5,000 in Micro-Grant funding for the Big Possibilities Program. Seconded by **Danealle Reinke**.

CARRIED

8.7. Request for Decision – Safe Communities Micro-Grant

Safe Communities is requesting \$4,285 in Micro-Grant funding to bring in speaker Amanda Oling during National Teen Driving Week. This presentation will bring together all high school students across the Brooks Newell Region to the Centennial Regional Arena on October 17th.

65/2024 Moved by **Yoko Fujimoto** to approve \$4,285 in Micro-Grant funding for the Safe Communities National Teen Driving Week. Seconded by **Amanda Philpott**.

CARRIED

8.8. Request for Decision – Youth Day Partnership Micro-Grant

SPEC Association is requesting \$4,650 in Micro-Grant funding for the Youth Summer Kick Off Party. FCSS provided \$1,700 in funding for the Kick Off Party in 2023. This event will be a partnership with SPEC Association, Alberta Health Services, Grasslands Public Schools, Christ the Redeemer Schools, McMan, Safe Communities, Brooks Public Library, City of Brooks and Grasslands Regional FCSS. The increase in funds requested is due to activities (\$1,200), advertising (\$500), Insurance (\$1,000) and a \$250 increase on the prizes and swag.

66/2024 Moved by **Marissa Wardrop** to approve \$4,650 for the Youth Summer Kick Off Party. Seconded by **Angela De Blasio**.

CARRIED

8.9. Request for Decision – Rosemary Canada Day – Additional Funding

The Rosemary Ag Society has requested an additional \$2,000 of Micro-Grant funding to be able to extend the hours to the event rentals such as jump tents, climbing walls and axe throwing. Rosemary Ag Society has been approved for \$1,000 for the youth events on Canada Day

67/2024 Moved by **Holly Johnson** to approve the additional \$2,000 in Micro-Grant funding for the Rosemary Canada Day youth events. Seconded by **Amanda Philpott**.

CARRIED

8.10. Request for Decision – 2024 Budget Amendments

Victoria presented an amended 2024 Budget to the board.

68/2024 Moved by **Holly Johnson** to approve the amended 2024 Budget. Seconded by **Marissa Wardrop**.

CARRIED

8.11. Request for Decision – 2025 Budget

Victoria presented the 2025 Budget to the Board.

69/2024 Moved by **Marissa Wardrop** to approve the 2025 Budget. Seconded by **Amanda Philpott**.

CARRIED

9 CORRESPONDENCE

9.1. None for current

10 MEETING ADJOURNED

70/2024 Moved by **TINA PRESTON** to adjourn the meeting at 7:42 pm.

11 NEXT MEETING

Monday, September 23rd, 2024 @ 5:00 PM
Grasslands Regional FCSS Office

Board Signing Authority

Executive Director