
Minutes of the Grasslands Regional FCSS Board Meeting Held March 27, 2024

BOARD MEMBERS PRESENT	STAFF MEMBERS PRESENT
Yoko Fujimoto Danealle Reinke Tina Preston Amanda Phillpott Marissa Wardrop Angela DeBlasio	Victoria Muhlbeier, FCSS Director Tammy Johnson, Administrative Assistant

1. **CALL TO ORDER**

16/2024 TINA PRESTON called the meeting to order at 6:25 PM

2. **ATTENDANCE AND REGRETS**

Regrets from Vienna Dahl and Holly Johnson.

3. **ADOPTION OF AGENDA**

The following items have been added to the agenda under New Business

8.3 – Little Learners Community Partners Micro Grant Application

17/2024 Moved by **AMANDA PHILPOTT** that the March 27, 2024 agenda is approved as amended.

CARRIED

4. **APPROVAL OF MINUTES**

18/2024 Moved by **MARISSA WARDROP** that the February 28, 2024 FCSS Board Meeting Minutes are approved as presented.

CARRIED

5. **FINANCIAL REPORTS**

5.1 FCSS Financial Summary for the period of February 2024

19/2024 Moved by **YOKO FUJIMOTO** to approve the Financial Statements for the period of February 2024. Seconded by **AMANDA PHILPOTT**

CARRIED

5.2 Meals on Wheels and Home Cleaning Report for the period of February 2024

20/2024 Moved by **DANEALLE REINKE** to approve the Meals on Wheels and Home Cleaning Reports for the period of February 2024.

CARRIED

6. DIRECTOR'S REPORT

21/2024 Moved by **MARISA WARDROP** to that the Executive Director Report for the period ending March 20, 2024 is approved as presented and discussed.

CARRIED

7. UNFINISHED BUSINESS

7.1 Request for Decision – SPEC 2023 Unexpended funds

At the February board meeting, the board asked Victoria to go back to SPEC to updated their proposal for the unexpended 2023 funds to be more program orientated. SPEC responded by proposing the funds be used to hire a contract-based individual to assist with highlighting the Community Services Program within the Region and advertising costs. The board would still like a more program-oriented use of the unexpended funds such as bringing back the Men Shed program or help driving clients to appointments. Victoria will have a conversation with Amanda Goodnough at SPEC.

7.2 Request for Decision – Mission and Vision Statement Review

Victoria presented the board with two revised Mission statements and two revised Vision statements. The board choose option one for both the Mission and Vision Statements.

22/2024 Moved by **AMANDA PHILPOTT** that FCSS update their mission and vision statements as follows:

Mission Statement: Grasslands Regional FCSS collaborates with local organizations to foster an environment of social well-being for individuals, families and communities.

Vision Statement: Grasslands Regional FCSS plays a key role in building safe, inclusive communities where all residents thrive; fostering pride, belonging and respect for diversity in all forms across the Region.

CARRIED

8 NEW BUSINESS

8.1 Request for Decision – Mental Health Week Programming

Mental Health week will be recognised the week of May 6 – 10 this year. Victoria would like to do a Region wide campaign to increase awareness to mental health resources and to FCSS presence within the community. She is asking for \$6,000 to support projects such as 1,000 Mental Health First Aid Kits that would be distributed to business all across the Region, a free Mental Health First Aid Course, and a speed friending event.

23/2024 Moved by **MARISSA WARDROP** that the Grasslands Regional Board of Directors allocates a maximum of \$6,000 towards offering internal programming consisting of Mental Health Wellness First Aid Kits, Free Mental Health First Aid Courses and Friendship Speed Dating to recognize Mental Health Week within the Region. Seconded by **AMANDA PHILPOTT**.

CARRIED

8.2 Open Discussion – Strategic Plan Draft Feedback

Victoria presented a draft of the Strategic Plan to the board. Victoria did an amazing job. She will add the new Mission and Vision statements and make a few other changes and present the Strategic Plan at the April board meeting.

8.3 Little Learners Community Partnership Micro-Grant Application

The Little Learners Community Partners consist of Grasslands Public Schools, Brooks Public Library, SPEC Association, Alberta Health Services, Mental Health Capacity, Sensational Path OT, Mom’s Life, White Barn Fun Farm, Toy Library, BELA, and Brooks & Newell Safe Communities. They are requesting \$5,000 in Micro Grant funding to host a Spring event that is geared towards youth that are 0 to 6 years of age. This event will include a free barbeque, live entertainment, family activities, door prizes, and community agency information tables.

24/2024 Moved by **ANGELA DEBLASIO** that the Grasslands Regional Board of Directors approves \$5,000 in Micro-Grant funding to support the Little Learners Community Partnership Resource Fair Event. Seconded by **DANEALLE REINKE**.

CARRIED

9 CORRESPONDENCE

9.1. FCSSAA February Newsletter

9.2 New Board Photo required for website

- Please be prepared to take a new photo at the April meeting

10 MEETING ADJOURNED

25/2024 Moved by **TINA PRESTON** to adjourn the meeting at 7:26 pm.

11 NEXT MEETING

Wednesday, April 24th, 2024 @ 5:30 PM
Grasslands Regional FCSS Office

Board Signing Authority

Executive Director

Unapproved