
Minutes of the Grasslands Regional FCSS Board Meeting Held April 24, 2024

BOARD MEMBERS PRESENT	STAFF MEMBERS PRESENT
Yoko Fujimoto Danealle Reinke Tina Preston Holly Johnson Marissa Wardrop Vienna Dahl	Victoria Muhlbeier, FCSS Director Tammy Johnson, Administrative Assistant

1. **CALL TO ORDER**

29/2024 TINA PRESTON called the meeting to order at 6:03 PM

2. **ATTENDANCE AND REGRETS**

Regrets from Angela DeBlasio and Amanda Phillipott.

3. **ADOPTION OF AGENDA**

The following items have been added to the agenda under New Business

8.5 – Big Brothers Big Sisters AGM

30/2024 Moved by HOLLY JOHNSON that the April 24, 2024 agenda is approved as amended.

CARRIED

4. **APPROVAL OF MINUTES**

31/2024 Moved by DANEALLE REINKE that the March 27, 2024 FCSS Board Meeting Minutes are approved as presented.

CARRIED

5. **FINANCIAL REPORTS**

5.1 FCSS Financial Summary for the period of February and March 2024

32/2024 Moved by YOKO FUJIMOTO to approve the Financial Statements for the period of February and March 2024. Seconded by VIENNA DAHL

CARRIED

5.2 Meals on Wheels and Home Cleaning Report for the period of February 2024

33/2024 Moved by **MARISSA WARDROP** to approve the Meals on Wheels and Home Cleaning Reports for the period of March 2024.

CARRIED

6. DIRECTOR'S REPORT

34/2024 Moved by **HOLLY JOHNSON** to that the Executive Director Report for the period ending April 17, 2024 is approved as presented and discussed.

CARRIED

7. UNFINISHED BUSINESS

7.1 Request for Decision – SPEC 2023 Unexpended funds

Victoria will be talking with Amanda tomorrow to discuss how to use the unexpended funds from 2023. The board would like the money to be used towards the program. Victoria will email the board to let them know what was talked about and the board can make an email vote.

7.2 Request for Decision – Mission and Vision Statement Review

Victoria presented the board with the Strategic Plan and Action Plan. A board photo and an individual board photo is all that is left to add to the Strategic plan. The board would like these documents presented to their council.

35/2024 Moved by **TINA PRESTON** approve the Strategic Plan and Action Plan as circulated.

CARRIED

8. NEW BUSINESS

8.1 Request for Decision – July Term Deposit

The Non-Redeemable GIC comes due on July 4, 2024. It was decided to roll over the GIC and Victoria will let the board know what the interest rate will be.

36/2024 Moved by **VIENNA DAHL** that the Grasslands Regional Board of Directors opts to leave the term deposit unchanged for another period of one year.
Seconded by **YOKO FUJIMOTO**.

CARRIED

8.2 Request for Decision – 2024 Financial Audit

The board and staff were not impressed by the service received from KPMG for the 2023 audit. A discussion was held about seeking quotes from local accounting firms.

37/2024 Moved by **MARISSA WARDROP** that the Grasslands Regional FCSS Board of Directors opts to obtain quotes from local audit companies to complete the 2024 audit.

Seconded by **HOLLY JOHNSON**

CARRIED

8.3 Request for Decision – Rosemary and Duchess Canada Day Funds

Each year, Rosemary Ag Society and the Village of Duchess received \$1,000 for the Canada Day Youth Programming. Going forward, the board would like them to complete a Micro-Grant application. This will help with the reporting to the province.

38/2024 Moved by **TINA PRESTON** that the Grasslands Regional Board of Directors opts to notify the Villages of Duchess and Rosemary that they will be required to submit a Micro-Grant application for Canada Day and Youth Program funding.

Seconded by **MARISSA WARDROP**.

CARRIED

8.4 In Camera Session – Workplace Safety Discussion

39/2024 Moved by **HOLLY JOHNSON** to go in camera

40/2024 Moved by **HOLLY JOHNSON** to come out of camera

8.5 Big Brothers Big Sisters AGM

Vienna attended the Big Brothers Big Sisters AGM in Medicine Hat. The AGM was well attended with good food and nicely decorated. The Bowl for Kids Sake is a major fundraiser for the organization. In 2024, they raised \$101,580. Joelle Powell is the new coordinator in the Brooks/Newell area. She is a go getter and a perfect fit.

9 CORRESPONDENCE

9.1. None for current

10 MEETING ADJOURNED

41/2024 Moved by **TINA PRESTON** to adjourn the meeting at 7:19 pm.

11 NEXT MEETING

Wednesday, May 29th, 2024 @ 5:00 PM

Room 111 at the Brooks Campus (Medicine Hat College)

Board Signing Authority

Executive Director

Unapproved