



GRASSLANDS REGIONAL FCSS SOCIETY BOARD MEETING MINUTES - APPROVED

Wednesday, November 29, 2023

Members Present: Yoko Fujimoto, Danealle Reinke, Vienna Dahl
Tina Preston, Holly Johnson, Marissa Wardrop,
Amanda Philpott

Staff: Victoria Muhlbeier, FCSS Executive Director
Tammy Johnson, Administrative Assistant

1. **Call to Order:**

Tina Preston called the meeting to order at 6:38 PM

2. **Attendance and Regrets:**

All board members were present.

3. **Agenda**

Added under New Business:
8.5 Emergency Housing
8.6 Crossroads Clinic

MOVED by Holly Johnson that the agenda be accepted as amended.
CARRIED

4. **Minutes:**

MOVED by Amanda Philpott to accept the October 25, 2023 Minutes as presented.
CARRIED

5. Financial Reports:

5.1. FCSS Financial Summary – for the period October 2023

MOVED by Yoko Fujimoto to accept the Financial Statement for October 2023.
SECONDED by Holly Johnson
CARRIED

5.2. Meals on Wheels and Home Cleaning Reports – for the period October 2023

MOVED by Danealle Reinke to approve the Meals on Wheels and Home Cleaning Reports for October 2023.
CARRIED

6. Director’s Report – for the period ending November 21, 2023

Big Brothers Big Sisters received \$30,000 in funding from October to December. They hired Courtney Clark on November 6th. She has been to Medicine Hat to train, meet the team, and participate in several of the Game On, Go Girls and Healthy Body Healthy Mind groups. She has booked a Healthy Body Healthy Minds Coed Group program at the Rolling Hills school in January and is waiting for confirmation on three other Grasslands Schools as well as Holy Family. They are also waiting for confirmation from McMann Family Services if they will be able to sublet an office space. Holly Stadnicki will be sending a budget and dollars spent for 2023 so the board will have an idea of where they are sitting.

MOVED by Holly Johnson to approve funding for Big Brothers Big Sisters in the amount of \$59,608 for 2024.
SECONDED by Vienna Dahl
CARRIED

MOVED by Marissa Wardrop to approve the Executive Director for the period ending November 21, 2023.
CARRIED

7. Unfinished Business:

7.1. 2024 Funding Allocations – Safe Spaces Program

A discussion was held about the SPEC - Safe Spaces Program. There is currently the Little Warriors Program and the McMan PSECA Program that offers this type of program in the area. Safe Spaces would be a duplication of services.

MOVED by Holly Johnson to not fund the SPEC – Safe Spaces Program for 2024.

SECONDED by Vienna Dahl
CARRIED

8. New Business:

8.1. *Executive Appointments*

Board Chair Position:

Yoko Fujimoto nominated Tina Preston for Board Chair.
Vienna seconds the nomination for Tina Preston.
Amanda Philpott nominates Holly Johnson for Board Chair.

MOVED by Amanda Philpott to close the nominations

Votes were cast for Board Chair and in a vote of 4 to 3, Tina Preston was named Board Chair for 2024

Vice Chair Position:

Vienna Dahl nominated Holly Johnson for Vice Chair.
Danealle Reinke seconds the nomination for Holly Johnson.

MOVED by Tina Preston to close nominations.

Holly Johnson will be the Vice Chair for 2024.

8.2. *Committee Appointments*

2024 FCSS Board Committees:

Personnel Committee – Tina Preston, Holly Johnson, Yoko Fujimoto
Policy & Procedures Committee – Marissa Wardrop, Tina Preston, Victoria Muhlbeier
Citizen of the Year Committee – Danealle Reinke, Amanda Philpott, Vienna Dahl, Tina Preston, Victoria Muhlbeier, Tammy Johnson
Signing Authority – Yoko Fujimoto, Tina Preston, Holly Johnson, Victoria Muhlbeier
Micro Grants Committee – Vienna Dahl, Holly Johnson, Marissa Wardrop, Amanda Philpott, Victoria Muhlbeier.

2024 Funded Partners Committees:

Big Brothers Big Sisters – Vienna Dahl
Child Development Society – Marissa Wardrop
Lifetalk Counselling – Holly Johnson
Newell Christian Community Chaplaincy Program – Amanda Philpott

Seniors Outreach – Yoko Fujimoto
SPEC – Tina Preston

MOVED By Marissa Wardrop to approve the 2024 FCSS Board Committees and the 2024 Funded Partners Committees.

SECONDED by Yoko Fujimoto
CARRIED

8.3. Strategic Planning Quotes

Victoria received information and quotes from Nolan Crouse, Barb Pedersen, Kimberley Kueber, Kimberly Lyall, and the Government of Alberta Community Development Unit. After careful consideration, the board has chosen Barb Pedersen to host the strategic planning session. The board would like to schedule the planning session on a Saturday in February.

MOVED by Marissa Wardrop that the Grasslands Regional FCSS Board of Directors opts to move forward with strategic planning hosted by Barb Pedersen.
SECONDED by Holly Johnson
CARRIED

8.4. FCSS Meeting Dates

The board meetings will continue to be the last Wednesday of the month excluding July, August and December as there are no meetings in these months.

8.5. Emergency Shelter

There is an increasing demand for emergency shelter in Brooks and some are wondering if there is anyway that FCSS is able to help. Unfortunately, housing falls outside of FCSS's mandate therefore is ineligible to help with FCSS funds.

8.6. Crossroads Clinic

A question was asked as to why FCSS no longer funds Crossroads Clinic. While discussing funding for 2019, the program that Crossroads Clinic was offering to the schools was a duplication of the Prevention and Education Program which was in every Grasslands school and was more extensive.

9. Correspondence:

9.1. FCSSAA October Newsletter

9.2. FCSSAA November Newsletter

10. Meeting Adjourned:

Tina Preston adjourned the meeting at 8:31 pm.

11. Next Meeting:

Board Meeting
Wednesday, January 31st, 2024
FCSS Office at 6:00 pm

Board Signing Authority

Executive Director