



## GRASSLANDS REGIONAL FCSS SOCIETY APPROVED BOARD MEETING MINUTES

Wednesday, September 29, 2022

Members Present: Yoko Fujimoto, Tina Preston  
Marissa Wardrop, Vienna Dahl  
Danealle Reinke, Adena Skanderup

Regrets: Clarence Amulung, Cindy Wolfer

Staff: Lynn Pye-Matheson, FCSS Executive Director  
Tammy Johnson, Administrative Assistant

1. **Call to Order:**

Tina Preston called the meeting to order at 5:36 PM

2. **AGENDA**

Added under Other: Chamber of Commerce Non-Profit Award

MOVED by Yoko Fujimoto that the agenda be accepted as amended.  
CARRIED

3. **Minutes:**

MOVED by Vienna Dahl to accept the June 29, 2022 Minutes as presented.  
CARRIED

#### 4. Old Business:

a. *Budget 2022 – Amended*

Lynn presented an amended 2022 Global Budget to the board.

MOVED by Danealle Reinke to approve the 2022 Global Budget Amended  
SECONDED by Tina Preston  
CARRIED

b. *COVID-19 and FCSS Update*

Lynn continues to monitor the COVID-19 situation closely. There is an extensive update in Lynn's Director's Report. The next CRC meeting will be at the end of November. FCSS has finished the Quality of Life #3 Preliminary Release Covid-19 Question Report and has emailed the report out to the members of the CRC, the FCSS Board of Directors and other relevant parties. The question on the impact of Covid was added to the Quality of Life #3 Survey. Preliminary release of the results of this question was due to the current relevance and potential value the information might be to services providers and other key stakeholders in services/program provision, access to funding and decision-making.

c. *2022 FCSSAA Power of Prevention Conference Registration*

Most Board members and staff have chosen their sessions for the Power of Prevention conference. We are currently waiting for registration to open.

d. *Summer Youth Volunteer Club Recap*

This summer, the Summer Youth Volunteer Club partnered with Makerspace. This partnership worked really well as the Makerspace is located in an accessible location and introduced the Volunteer Club youth to the Makerspace, many of whom continue to attend the Makerspace.

e. *Staffing Project Coordinator and Update*

Kyle's last day was June 29<sup>th</sup>. Victoria Muhlbeier started on June 7<sup>th</sup>. Victoria is doing very well. Lynn negotiated with Amanda Davis in Bassano for Victoria to help train the new Bassano FCSS Director.

## 5. Reports:

- a. Executive Director Report: September, 2022

MOVED by Adena Skanderup to approve the Executive Director Report for September, 2022

CARRIED

- b. Financial Statement: June, July, August 2022

MOVED by Vienna Dahl to accept the Financial Statements for June, July, August 2022

SECONDED by Marissa Wardrop

CARRIED

- c. Meals on Wheels Program: June, July, August 2022

- d. Home Cleaning Program: June, July, August 2022

- e. Project Coordinator Report: September, 2022

MOVED by Marissa Wardrop to approve the Meals on Wheels Report and Home Cleaning Report for June, July, and August 2022 and the Project Coordinator Report for September, 2022.

CARRIED

## 6. New Business:

- a. *Quality of Life #3: Impact of Pandemic Report*

The COVID-19 Pandemic Report has been finalized and emailed out. The report is broken down into four categories: Age, Gender, Relationship Status and Income.

- b. *Grant Connect Funding Database Loan Program*

Victoria was tasked to seek out a new Funding Database and she found the Grant Connect Database through Imagine Canada. This database has a proxy ISP address that can be signed out by an organization to use the database for one week. After a week that password can easily be changed so it may be signed out by the next organization.

- c. *Emergency Social Services*

Grasslands Regional was invited by Kevin Swanson, City of Brooks Fire Chief, to participate in a Regional Emergency Management Exercise.

As per the FCSS Act & Regulations and the Program Advice Inventory Listing, Disaster Services is ineligible. Grasslands Regional FCSS will always help in any way possible within our parameters.

**7. Other**

Brooks & District Chamber of Commerce Non-Profit Award

The Business of the Year Awards will be held on October 21, 2022 at the Heritage Inn. The top five nominees for the Non-Profit of the Year Award are:

1. YMCA
2. Brooks Preschool
3. Brooks Community Adult Learning Council
4. Brooks Animal Protection Society
5. Newell Housing Foundation

After a discussion of the five nominees, the FCSS Board has chosen the Brooks Community Adult Learning Council. Lynn will inform the Brooks & District Chamber of Commerce know of the Board's decision. Tina and Marissa will attend on behalf of FCSS.

**8. Correspondence:**

- a. FCSSAA Newsletter – Summer, 2022
- b. Highlights of June 17, 2022 FCSSAA Board Meeting

**9. Next Meeting:**

Board Meeting and Board Photo  
Wednesday, October 26<sup>th</sup>, 2022  
Brooks Campus in Room 105, MHC at 5:00 pm

**10. Adjournment:**

Tina Preston adjourned the meeting at 6:33pm.

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Board Signing Authority

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Executive Director