



GRASSLANDS REGIONAL FCSS SOCIETY BOARD MEETING MINUTES - APPROVED

Wednesday, April 26, 2023

Members Present: Yoko Fujimoto, Tina Preston, Vienna Dahl
Danealle Reinke, Holly Johnson, Marissa Wardrop,

Regrets: Clarence Amulung, Cindy Wolfer

Guest: Mark DeBlois, KPMG
Spencer Barthel. KPMG

Staff: Lynn Pye-Matheson, FCSS Executive Director
Tammy Johnson, Administrative Assistant
Victoria Muhlbeier, Community Outreach Coordinator

1. **Call to Order:**

Tina Preston called the meeting to order at 6:06 PM

2. **AGENDA**

Added under New Business: b. Council of Federation Literacy Award

MOVED by Holly Johnson that the agenda be accepted as amended.
CARRIED

3. **Minutes:**

MOVED by Danealle Reinke to accept the March 29, 2023 Minutes as presented.
CARRIED

4. Old Business:

a. *KPMG and 2022 Financial Statement Approval*

Mark Deblois with KPMG presented the 360 Review and the 2022 Financial Statement to the board. Mark and Spencer were thanked for completion of the 2022 Financial Statements.

MOVED by Yoko Fujimoto to approve the 2022 KPMG Financial Statement
SECONDED by Vienna Dahl
CARRIED

b. *FCSS AGM 2023*

The FCSS AGM will be held on May 31st at the Brooks Campus in Room 107. We will be having turkey for dinner.

c. *Citizen/Junior Citizen of the Year 2023, April 21st*

The Citizen/Junior Citizen of the Year was a huge success. The decorations were amazing and everyone was happy that the event was back to being in person.

d. *Honouring a Community Dinner, June 2nd*

The Honouring a Community Dinner will be held on June 2nd at the Cassils Hall. The next meeting will be held at the Cassils Hall on Monday. The tickets have been printed and will be handed out at the Monday meeting.

e. *Summer Student*

Jasnoor Gill has been hired as the summer student. Jasnoor will start on May 15th. FCSS has formally requested from the City of Brooks Recreation Board a home location to house the Summer Youth Volunteer Program at the JBS Canada Centre to run the six-week summer program. The Recreation Board has approved our request and has sent it to City Council for the final approval. FCSS has also received approval for the Canada Summer Jobs Grant.

f. *Makerspace*

The Makerspace is able to remain in the Old County Building until the end of June. It is yet to be determined the logistics of the Makerspace Program after June 31st.

g. *Transition Plan Staffing*

There have been no resumes for the Community Outreach Coordinator position. We will postpone posting the position until the fall due to the transition of Victoria into the Executive Director position. This will provide opportunity for Lynn and

Victoria to determine the core knowledge and skills critical to the Project Coordinator position.

h. South Region Meeting Reminder

The South Region Meeting on May 24th will be held at the Heritage Inn in Taber. Lynn, Victoria, Danealle and Clarence will be attending.

5. Reports:

- a. Executive Director Report: April, 2023

MOVED by Yoko Fujimoto to approve the Executive Director Report for April, 2023
CARRIED

- b. Financial Statement: March, 2023

MOVED by Vienna Dahl to accept the Financial Statements for March, 2023
SECONDED by Danealle Reinke
CARRIED

- c. Meals on Wheels Program: March, 2023
d. Home Cleaning Program: March, 2023
e. Project Coordinator Report: April, 2023

MOVED by Tina Preston to approve the Meals on Wheels Report and Home Cleaning Report for March 2023 and the Project Coordinator Report for April, 2023.

CARRIED

6. New Business:

a. Global Village Relocation

Global Village has been renting office space in the old Newell Community Action Group building. The Credit Union has sold the building and Global Village is in the process of relocating. Operations will continue as normal through their space at the Community Cultural Centre and temporary space at the Chamber of Commerce office. Ahmed Kassem will keep FCSS updated.

b. Council of the Federation Literacy Award.

The Council of the Federation Literacy Award recognizes the outstanding achievement and excellence in literacy. Each province and territory choose one

person or organization annually. Lynn requested that Grasslands Regional FCSS nominate Brooks Community Adult Learning Centre (BCALC) due to their excellence in providing a wide range of services for our region such as English as a Second Language, youth programming, computer skills and employment skills.

MOVED by Holly Johnson to nominate BCALC for the Council of the Federation Literacy Award.

CARRIED

7. Other

a.

8. Correspondence:

- a. 2023 Provincial Budget Increase
- b. The Great Disconnect -May 3rd at the Heritage Inn
- c. Mental Health Week Poster
- d. Grasslands Regional FCSS Contact List

9. Next Meeting:

AGM and Board Meeting
Wednesday, May 31st, 2023
Brooks Campus in Room 107, MHC at 6:00 pm
Board Photo

10. Adjournment:

Tina Preston adjourned the meeting at 7:49pm.

Board Signing Authority

Executive Director