



GRASSLANDS REGIONAL FCSS SOCIETY APPROVED BOARD MEETING TELECONFERENCE

MINUTES

Wednesday, March 30, 2022

Members Present: Clarence Amulung, Yoko Fujimoto, Tina Preston
Vienna Dahl, Marissa Wardrop,
Danealle Reinke, Adena Skanderup

Regrets: Cindy Wolfer

Staff: Lynn Pye-Matheson, FCSS Executive Director
Tammy Johnson, Administrative Assistant

Guests: Chelsea Opperman, Grasslands Public Schools
Shane Harahus, Grasslands Public Schools
Kathy Irwin, Grasslands Public Schools
Debbie Kowal, Brooks & District Child Development Society
Wendy Hamilton, Brooks & District Child Development
Society
Mark DeBlois, KPMG LLP

Presentation: Grasslands School Prevention and Education Program

Chelsea Opperman with the Grasslands Public School Prevention and Education Program was our third presentation as part of the FCSS Funded Partners Presentations to occur over the next few months. Chelsea gave an overview of the Kids in the Know program that is taught to Kindergarten, Grades 3, 6, 7, 8, 9 and CALM. Lynn thanked Chelsea and the whole team for bringing the Kids in the Know program to Newell Region. Grasslands Public Schools thanked FCSS for the ongoing funding over the years.

Presentation: Brooks & District Child Development Society

Debbie Kowal with the Brooks & District Child Development Society was our fourth Funded Partners presentation. Debbie gave an overview of all the programs the Child Development Society has to offer. She focused on the Toy Library and the Parent and

Tots Program which FCSS funds. Debbie gave a virtual tour of the Toy Library. Debbie and President Wendy are grateful for the funding and all the support from FCSS has since the Child Development/Toy Library began operation 42 years ago.

Presentation: KPMG LLP

Mark DeBlois from KPMG LLP presented the 2021 Year End Financials to the board as amended.

1. **Call to Order:**

Clarence Amulung called the meeting to order at 7:05 PM

2. **AGENDA**

Added under New Business:

h. Ukraine

i. Staffing

MOVED by Adena Skanderup that the agenda be accepted as amended.

SECONDED by Marissa Wardrop

CARRIED

3. **Minutes:**

MOVED by Tina Preston to accept the February 23, 2022 Minutes as presented.

SECONDED By Yoko Fujimoto

CARRIED

4. **Old Business:**

a. *KPMG Year End Audit 2021*

MOVED by Vienna Dahl to accept the 2021 KPMG Year End Financial subject to the changes discussed.

SECONDED by Adena Skanderup

CARRIED

b. *COVID-19 Community Response Committee and FCSS Update*

Lynn continues to monitor the COVID-19 situation closely. There is an extensive update in Lynn's Director's Report. The next CRC meeting is May 31st.

c. *Quality of Life #3 Update*

We currently have over 1500 surveys submitted. The deadline for the survey was to be March 31, 2022 but we are extending the deadline by two weeks at the request of Grasslands Public Schools to accommodate completion of the survey by High School students as they have been extremely busy.

d. *Citizen and Junior Citizen of the Year*

The Citizen of the Year is Reg Radke and the Junior Citizen of the Year is Shelby Gilborn. We are currently getting the packages ready for the recipients and Honourable Mentions. During Volunteer Week (April 24 – 30), the Brooks Bulletin will be doing profiles on all of the Honourable Mentions.

e. *2022 FCSSAA Power of Prevention Conference and AGM, November 16th – 18th and Attendance*

FCSS has seven rooms booked for the Power of Prevention Conference in November. Lynn and Tina will be attending. Adena and Clarence may be able to attend. If anyone would like to attend the conference, please let Lynn know as soon as possible.

f. *Communities in Bloom*

Lynn contacted Tom Krahn with Communities. The City of Brooks has agreed to take on the maintenance of the rose garden. If Communities in Bloom are looking for volunteers, FCSS can help them fill out the form on our website.

5. Reports:

a. Executive Director Report: March 2022

MOVED by Danealle Reinke to approve the Executive Director Report for March 2022

SECONDED by Tina Preston

CARRIED

b. Financial Statement: February 2022

MOVED by Tina Preston to accept the Financial Statement for February 2022

SECONDED by Yoko Fujimoto

CARRIED

c. Meals on Wheels Program: February 2022

d. Home Cleaning Program: February 2022

e. Project Coordinator Report: March 2022

MOVED by Vienna Dahl to approve the Meals on Wheels Report (February 2022), Home Cleaning Report (February 2022), and the Project Coordinator Report for March 2022.

SECONDED by Yoko Fujimoto

CARRIED

6. New Business:

a. April Board Meeting

The April board meeting was to be on the 27th. Lynn will be away for part of the month on holidays. The board suggested that we combine the April meeting with the one in May.

MOVED by Tina Preston to cancel the April Board Meeting

SECONDED by Marissa Wardrop

CARRIED

b. Annual General Meeting Logistics

The FCSS AGM will be held on May 25th. The meeting will be held in person at the Medicine Hat College Brooks Campus. Lynn will contact the college and PD's Restaurant to book the board room and discuss catering for the evening.

c. Office Rent

Harold Wutzke submitted a letter to FCSS to our rent by \$200.00 effective April 1, 2022. The cost of utilities has skyrocketed over the past couple of years and the utilities are included in our rent.

d. FCSSAA Spring South Region Meeting. Wednesday, May 11th, from 10:00am to 12:00pm.

The FCSSAA Spring South Region Meeting will be held on May 11th in Taber at the Heritage Inn. Lynn and Clarence will be attending. If anyone else would like to attend, please let Lynn know as a meal is provided.

e. Mental Health Week, May 2 to 8.

Mental Health week will be held from May 2nd to 8th. Lynn will again facilitate the Mental Health Week Committee meeting on April 8th. This committee was created to help ensure coordination of Mental Health Week initiatives.

f. *Honoring a Community Dinner.*

The Honouring a Community Dinner will be postponed in 2022. The final Honouring a Community Dinner with Cassils honouring the Newell Region to be held in June 2023.

g. *Rural Health Research Network of BC: Community Resilience Forum.*

There is a Save the Date poster in the board package for the UBC Rural Health Research Network of BC: Community Resilience forum. Brooks came on their radar as being a resilient community during the pandemic. The researchers interviewed Dr. van der Linde, Lynn and Dr. Currin. The researchers will be presenting their findings at a virtual forum that will be held on April 4th from 6:00pm to 7:30pm.

h. *Ukraine*

Lynn attended a meeting with BCIS, SPEC, local churches and local people from the Ukraine to respond to the needs of families that are fleeing the Ukraine and will most likely be coming to our area to be with family that are already living here. Lynn has also met with Mohammed Idriss from BCIS and Amanda Goodnough with SPEC to bring materials from the CRC and from the work that FCSS does. They will be meeting again on April 4th.

i. *Staffing*

Kyle Peterson will be leaving his Project Coordinator position at the end of June. The Peterson family have purchased a house in Calgary and Kyle continues to apply for jobs. Lynn and Kyle are working on a contract for Kyle to complete the two Quality of Life Full Reports which would be very helpful. The Snapshots will be completed by the FCSS staff.

7. Other

8. Correspondence:

a.

9. **Next Meeting:**

AGM and Board Meeting
Wednesday, May 25th, 2022
Medicine Hat College, Brooks Campus at 6:00 pm

10. **Adjournment:**

Clarence Amulung adjourned the meeting at 8:57pm.

Board Signing Authority

Executive Director