



GRASSLANDS REGIONAL FCSS SOCIETY BOARD MEETING MINUTES - APPROVED

Wednesday, March 1, 2023

Members Present: Yoko Fujimoto, Tina Preston, Clarence Amulung
Cindy Wolfer, Danealle Reinke, Arno Doerksen,
Marissa Wardrop, Vienna Dahl

Staff: Lynn Pye-Matheson, FCSS Executive Director
Tammy Johnson, Administrative Assistant

1. **Call to Order:**

Clarence Amulung called the meeting to order at 7:05 PM

2. **AGENDA**

Added under 6. New Business c. Provincial Budget

MOVED by Yoko Fujimoto that the agenda be accepted as amended.
CARRIED

3. **Minutes:**

MOVED by Vienna Dahl to accept the January 25, 2023 Minutes as presented.
CARRIED

4. **Old Business:**

a. *Citizen/Junior Citizen of the Year 2023, April 14th*

The Citizen and Junior Citizen of the Year Gala will be held on April 14th at the Heritage Inn. John Petrie will be our emcee for the gala. Victoria is working on finding a decorator. The Call for Nominations advertisement is currently in the papers and the ad is also on the radio. Nomination packages have been sent out to the schools, circulated by email and can be completed through survey monkey this year. The committee will be picking the winners on March 21st.

b. Honouring a Community Dinner, June 2nd

Newell Regional Expo will be holding the tenth and final Honouring a Community Dinner June 2nd at the Cassils Community Hall. The Cassils Community will be hosting and honouring the Brooks-Newell Region. Molly Douglass will be the emcee. JBS Canada has graciously donated the beef for the dinner. Tickets will go on sale in mid-April.

c. KPMG and Year End

The Year End Audit process began on March 1, 2023 and will be completed by the FCSS Board meeting in April.

d. Summer Student

The advertisement to hire the Summer Youth Volunteer Program Coordinator will run in the paper next week and circulated elsewhere. We may need to find a new location during the running of the 6 week program depending on the outcome of the possible relocation of the Makerspace.

e. Old County Building

Grasslands Public Schools has purchased the Old County Building. A final decision on the status of the current tenants (youth program organizations) has not been determined.

f. Transition Plan Staffing

As per the Transition Plan Staffing Motion and Victoria Muhlbeier at the January 25, 2023 FCSS meeting, the Personnel Committee (Cindy Wolfer, Tina Preston, Clarence Amulung) proceeded. This included submission of Victoria's resume, interviewing Victoria and obtaining 4 references. The Personnel Committee was impressed with all aspects of this process and the Offer of Employment was signed by Victoria Muhlbeier and Clarence Amulung, Chair and Tina Preston, Vice-Chair. Training into the position has begun with Lynn and Victoria. As part of the training, Victoria will begin attending the board meetings on March 29th. Victoria will also be tasked to be the primary decision-maker in hiring the new Community Outreach Coordinator, her current position within Grasslands Regional FCSS.

5. Reports:

a. Executive Director Report: February, 2023

MOVED by Tina Preston to approve the Executive Director Report for February, 2023

CARRIED

- b. Financial Statement: January, 2023

MOVED by Arno Doerksen to accept the Financial Statements for January, 2023
SECONDED by Tina Preston
CARRIED

- c. Meals on Wheels Program: January, 2023
- d. Home Cleaning Program: January, 2023
- e. Project Coordinator Report: February, 2023

MOVED by Yoko Fujimoto to approve the Meals on Wheels Report and Home Cleaning Report for January 2023 and the Project Coordinator Report for February, 2023.

CARRIED

6. **New Business:**

- a. *South Region FCSSAA Spring Meeting: Date and Time preference. Wednesday, May 10 or Wednesday, May 17 and Time of Day.*

The South Region FCSSAA Spring meeting is intended to provide opportunity for south region FCSS Board/Advisory Members to meet. The meeting will be held on May 24th. Location and time will be determined at a later date.

- b. *FCSSAA Newsletter Online*

FCSSAA Newsletter has moved to online. Lynn will forward the newsletter to the board when she receives them.

- c. *Provincial Budget*

The Alberta Provincial Budget was released on February 2, 2023. FCSS falls under the Ministry of Seniors, Community & Social Services. Within this ministry, The FCSS provincial budget is contained within the *Community Supports and Family Safety* Expense line item. The province has announced an increase of 5 million for FCSS. Local FCSS programs have not received any information about the breakdown of allocation of this increase and whether this will mean an increase for the local FCSS programs throughout the province. It may be expected that this information will be forthcoming. The City of Brooks (as the Unit Authority for Grasslands Regional FCSS) signed the *2023-2025 Family and Community Support Services Funding Agreement* in the fall, 2022. Provincial funding has remained static since 2015 and currently remains unchanged through to December 31, 2025.

7. Other

a.

8. Correspondence:

- a. Alberta Supports Letter from Minister Jeremy Nixon
- b.
- c.
- d.

9. Next Meeting:

Board Meeting
Wednesday, March 29th, 2023
Brooks Campus in Room 107, MHC at 6:00 pm

10. Adjournment:

Clarence Amulung adjourned the meeting at 7:41pm.

Board Signing Authority

Executive Director